

ART Course Risk Assessment

The ART Tutor to have overall H&S responsibility. The Local Organiser to refer any local risks and perform risk analysis. This risk assessment needs to be reviewed and tailored appropriately for each course and location.

	What are the H&S hazards?	What risks do they pose, and to whom?	Likelihood	Severity	What precautions need to be taken and/or have been taken?	Risk Level
1	Physical dangers in tower.	Various to all, including power failure & evacuation	Variable	Variable	Tower risk assessment must be adhered to. Delegates to remain in Ringing Chamber or access areas only. Instruction at beginning of practical sessions.	2/3
2	Unseen dangers to those unfamiliar with building.	Various	1	2	No one to enter parts of the tower apart from Ringing Chamber and access to it without supervision unless specifically authorised.	3
3	H&S issues to be communicated fully at initial sessions.	Various	Variable	Variable	H&S issues to be communicated fully.	
4	Tripping over objects.	All	1	1	Ensure boxes removed after use, warnings given and floor otherwise kept clear.	2
5	Objects caught in rope.	Ringer may suffer injury	1	1	Ensure objects near rope are removed prior to ringing and no 'edges' nearby that may catch.	2
6	Inappropriate clothing or jewelry being worn	Ringer may suffer injury	1	2	Ties and any loose clothing, jewelry, keys etc. to be removed or tucked in prior to ringing.	2
7	Mishandling of rope and getting caught in rope.	Ringer may suffer injury.	2	1	At the start of the session Tutor must warn delegates of potential hazards and only ART Module exercises to be used. Tutor to supervise practical sessions. Tutor to give clear demonstrations and explanations of each exercise.	3

8	Inadvertently pulling a bell off when up.	Ringer may suffer injury	1	2	Tutor must warn delegates of the hazards in the practical sessions and that delegates should work in pairs to mitigate this risk..	3
9	Breaking a stay.	Ringer may suffer injury	1	2	The Local Organiser should ensure a functional check of the bells has been completed just before the course, in particular to check that there are no damaged/cracked stays on bells that will be used on the course. Tutor must warn delegates of the hazards in the practical sessions. ART based tuition exercises to be carried out with bell under balance or down. Stays to be checked after serious bump.	3
10	Poor, inadequate or unsafe handling.	Ringer is a potential danger to themselves or others	1	1	Tutor to observe poor handling and warn, or remove delegate if deemed to be unsafe.	2
11	Behaviour.	Delegates not paying attention or being distracted.	1	1	Tutor to supervise all practical sessions. An additional experienced teacher must assist with supervision if there are more than 12 course delegates.	2
12	Child Abuse.		1	3	Tutor and at least one other experienced teacher to be DBS checked and have completed the safeguarding training required by the Church of England or other relevant governing body.	3

Likelihood	Severity	Risk Rating
1 = Low (seldom)	1 = Low (minor cuts and bruises)	1-2 = Low Priority
2 = Medium (frequently)	2 = Medium (serious injury or incapacitated for 3 days or more)	3-4 = Medium Priority
3 = High (certain or near certain)	3 = High (fatality or a number of persons seriously injured)	6-9 = High Priority

